

**STEAC MEETING REPORT**  
**(10/19/2022)**

The STEAC met on October 19th, 2022, with a quorum of ten members attending (Meghan Avolio, Henry Bart, Sarah Bevins, Sparkle Malone, Jackie Matthes, Kim Novick, Steve Petruzza, Sydne Record, Daniel Rubenstein, and Adriene Sponberg). Five NEON-Battelle staff attended (Courtney Meier, Darcy Gora, Paula Mabee, Bonnie Meinke, Kate Thibault).

The meeting was virtual, and the following topics were discussed: I. In person meeting logistics, II. Approval of the minutes, and III. TOS sampling strategy for 2023.

- I. **In person meeting logistics:** Battelle will send information to call and book airfare with AdTrav and will send information on hotel booking.
- II. **Approval of previous minutes for [09/28/2022](#).** Minutes approved (Unanimous vote).
- III. **TOS sampling strategy for 2023 (BUSINESS SENSITIVE):**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

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